

# NASA VENDOR DATABASE FREQUENTLY ASKED QUESTIONS

#### 1. What is the NASA Vendor Database?

The NVDB is utilized for NASA's OSBP for outreach communications and Office of Procurement (OP) for market research and acquisition planning. The database may also be used by industry when searching for capabilities to support subcontracting opportunities or for networking purposes. Vendors can also include a capability statement and sign-up to receive e-mail alerts for NASA procurement notices posted on *SAM.gov* for contract opportunities.

#### 2. What is the purpose of the NASA Vendor Database/How will the information in the NASA Vendor Database be used?

The NVDB will be used as a market research tool to locate capable and qualified companies available to meet the Government's needs, in accordance with FAR Part 10.

#### 3. How can I access the NASA Vendor Database?

Specific instructions for registration are found at <a href="https://www.nasa.gov/osbp/vendor-database/">https://www.nasa.gov/osbp/vendor-database/</a>. The NVDB may be accessed through the user's account, with username and password.

# 4. What information is available in the NASA Vendor Database?

The database contains socioeconomic status, points of contact, vendor capabilities, and subcontracting interests of the registrant.

### 5. Can I apply to become a vendor for NASA through the database?

In order to do register in the NVDB vendors must be registered in *SAM.gov*. the *SAM.gov* account must be designated as "public." Vendors registered in the NVDB will be available for market research by NASA procurement personnel. However, the government does not maintain a preferred vendor database.

#### 6. Is the NASA Vendor Database publicly accessible?

Yes. Searches are available with the NVDB to the public, through the user's account, with username and password.

#### 7. How frequently is the NASA Vendor Database updated?

The database is regularly updated to reflect changes in vendor status, new contracts, socioeconomic status, and other relevant information. However, specific update frequencies may vary depending on NASA's internal procedures.

# 8. Can I find information about subcontractors in the NASA Vendor Database?

Yes, NVDB subscribers may find businesses interested in subcontracting opportunities by checking the "additional" tab under vendor information.

# 9. Are there any restrictions on accessing the NASA Vendor Database?

Vendors wishing to register in the NVDB must be registered in *SAM.gov*. However, to access the NVDB searches are available within the NVDB to the public through the user's account, with username and password.

### 10. How does NASA ensure the accuracy and integrity of the information in the Vendor Database?

NASA employs various mechanisms, including data validation processes from *SAM.gov* and periodic audits, to maintain the accuracy and integrity of information in the NASA Vendor Database and ensure that it remains a reliable resource for small business procurement activities.

#### 11. Can I search for specific vendors or contractors in the NASA Vendor Database?

Yes, authorized users can typically search the database using various criteria such as vendor name, location, capabilities, and past performance to find relevant information.

# 12. Can I apply to become a vendor for NASA through the database?

While the database itself may not facilitate vendor applications, interested parties can explore opportunities through NASA's procurement processes, which may involve responding to Requests for Proposals (RFPs) or other solicitations. NASA's Government Point of Entry (GPE) is *SAM.gov*. NVDB subscribers may search SAM.gov for procurement opportunities to include RFPs and other solicitations.

#### 13. Is the information in the NASA Vendor Database confidential?

Registrant information is available to the public including UEI, name, socioeconomic status, primary NAICS, cage code, city, state, Zip code and capability statements.

### 14. Can I use the NASA Vendor Database to evaluate vendor performance?

No. NASA does not use information from the vendor database to assess performance.

#### 15. Are there any fees associated with accessing the NASA Vendor Database?

Access to the NASA Vendor Database is free and provided to registered subscribers and authorized personnel within NASA at no cost. However, there may be associated costs for maintaining and administering the database to the agency.

#### 16. Can I request specific data or reports from the NASA Vendor Database?

Yes. Vendors can search through select filter criteria and download reports through excel.

# 17. Can I search for specific small business vendors in the NASA Vendor Database?

Yes, search the database using various criteria such as UEI, vendor name, location, capabilities, NAICS, socioeconomic certifications, and Cage code to find relevant small business vendors.

### 18. Are there any training resources available for using the NASA Vendor Database?

NASA typically provides training and support resources to the public and NASA personnel requiring access to the database, including guidance on how to navigate the system, conduct searches, and utilize the information effectively to support small business procurement efforts. Specific instructions for registration are available at <a href="https://www.nasa.gov/osbp">www.nasa.gov/osbp</a>.

#### 19. If I am registered in the database, am I guaranteed a contract?

Registration in the database is for market research purposes ONLY and does not provide any guarantee that you will win a contract solely based on your registration in the database.

#### 20. How long is my registration valid in the database?

The database will be scrubbed once a year from inactive registrants' email addresses.

# 21. What type of business certifications do I need to have to register?

All public vendor registrants must be registered in *SAM.gov* prior to registration in the NVDB. NASA welcomes large and small businesses, including woman-owned small business, economically-disadvantaged woman-owned small business, 8(a), service-disabled veteran owned and any additional socioeconomic categories to register.

# 22. Do I have to have a specific NAICS code/industry to register?

NASA welcomes businesses from all industries to register. To find out more information about NASA's top NAICS code please visit <a href="https://www.nasa.gov/wp-content/uploads/2024/01/naics-fy23.pdf?emrc=9f624d">https://www.nasa.gov/wp-content/uploads/2024/01/naics-fy23.pdf?emrc=9f624d</a>.

#### 23. Will I be able to find out information about NASA's outreach events from the database?

The tool may be used to learn more about outreach events at the center or agency level. The level of detail and frequency of this information may vary.

#### 24. Am I able to update/edit my company's information over time?

You may update various registration data at any time. However, it is important to remember that vendor data is a direct download of data found in *SAM.gov* for that UEI.

#### **Technical Issues and Questions**

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