

Where Do I Go for Help with Workplace Issues?

A RESOURCE GUIDE FOR EMPLOYEES



Employee



Center Anti-Harassment Coordinator (CAHC)

If an employee has a harassment concern, they may raise it in or out of their supervisory chain and to the CAHC.



Security Office

Employees and non-NASA personnel working at a NASA facility should immediately report security incidents to their Center's Security office.




Office of Diversity and Equal Opportunity (ODEO)

EEO Complaints Process An employee may raise a concern of discrimination on a protected basis through their Center ODEO.

Alternate Dispute Resolution (ADR) ADR is available to resolve workplace conflict early and informally. Employees should contact their Center ODEO.

Reasonable Accommodations Employees with disabilities may request through their Center ODEO.



Immediate Supervisor


Employees may consider their immediate supervisor as the first point of contact for assistance.



Office of the Chief Human Capital Officer (OCHCO)


Administrative Grievance System Nonbargaining unit employees wishing to raise grievances on general workplace concerns may contact their Center OCHCO.

Employee Relations (ER) ER Specialists may be contacted through the Center OCHCO to help employees navigate available resources.



Employee Assistance Program (EAP)

EAP is a voluntary program to help address personal, mental, and emotional well-being. EAP resources may be found on your Center website.



Ombuds

Employees with workplace concerns who wish anonymity may contact a NASA ombudsman at their Center.



Union

Employees covered by collective bargaining agreements can contact their local labor representatives for assistance.



Inspector General

Employees may report concerns regarding waste, fraud, or abuse to the Office of the Inspector General through the NASA Whistleblower Protection Coordinator.