



**George C. Marshall Space Flight Center**  
Marshall Space Flight Center, AL 35812

July 12, 2024

Reply to Attn of: LS01 (AMM)

MEMORANDUM FOR RECORD

FROM: LS01/Pamela A. Bourque

SUBJECT: Approval for NASA Employees to Attend the  
Artemis II SLS Core Stage Roll Out Reception at the  
National World War II Museum, New Orleans, LA

In accordance with 5 C.F.R. § 2635.204(g)(2) and (3), I make the following determination:

Several NASA employees have been invited to attend the Artemis II Core Stage Roll Out reception at the National World War II Museum, New Orleans, LA, on Monday, July 15, 2024. This reception will be sponsored by Aerojet Rocketdyne, Boeing, Jacobs, Lockheed Martin, and Northrup Grumman. All of these sponsors are NASA contractors.

The reception will be a widely attended gathering of state and local elected officials and staffers, aerospace industry leaders, and military and federal agency leaders. Tickets cost \$30 per person and approximately 200 people are expected to attend.

I find that the event meets the requirements of a “widely attended gathering” as defined in 5 CFR § 2635.204(g)(2).

I have determined that free attendance of these NASA employees at this event is in the interest of NASA because it will further NASA programs and operations, will help to raise NASA’s profile with state and local business and governmental leaders, will contribute to community relations, and will support NASA’s statutory mandate to disseminate information about its programs.

Given the purpose of the event, NASA’s interest in it, the broad attendance anticipated, and the reasonable market value of the event, I have determined that the value to the agency in having these employees attend this event outweighs any concern that free attendance may or may appear to improperly influence them in the performance of their duties.

Accordingly, NASA employees may accept free attendance to the event. While an invitation has not been extended to spouses or guests, if they attend, they are covered by the WAG.

The sponsors, Aerojet Rocketdyne, Boeing, Jacobs, Lockheed Martin, and Northrup Grumman, are lobbying organizations and are registered as such under the Lobbying

Disclosure Act. As such, attendees who are in non-career positions who are required to sign the ethics pledge in Executive Order 13770 must reimburse the sponsor the cost of the \$30 ticket.

Questions about this determination may be addressed to Annette Metcalf at 256-544-0025.

Pamela A. Bourque  
Chief Counsel