

NASA 2024 CMP Manual Revision Notice

Control Activity Number and Title: Control Activity 9a.1: Reconcile SAP appropriation resources to SF-132 (Agency)

Effective Date: 7/1/2024

General Information: Control Activity 9a.1 is revised to add line 1060 to Accounts 4170, 4190, 3102, and 3103, 1010.3102 and 1010.3103 to ensure SF-132's are consistent in SAP.

| Purpose/Reason for Revision |
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| <p>Purpose for Revision:</p> <p>Activity revised to add line 1060 to Accounts 4170, 4190, 3102, and 3103, 1010.3102 and 1010.3103 to ensure SF-132's are consistent in SAP.</p> <p>Updated CMP Activity:</p> <p>Control Activity 9a.1: Reconcile SAP appropriation resources to SF-132 (Agency)</p> <p><u>Purpose of reconciliation:</u> To ensure that appropriation related resources recorded in SAP are consistent with amounts approved by the Office of Management and Budget.</p> <p><u>Frequency:</u> Monthly</p> <p><u>Roles and Responsibilities:</u></p> <p>Preparer/Approver: Agency</p> <p><u>Procedures/data sources:</u></p> <p><i>External data source:</i> Approved SF132, OMB Annual Continuing Resolution Bulletin, Non-expenditure Transfers (SF-1151) and Treasury Warrant (FMS Form 6200)</p> <p><i>Transaction code:</i> SAP – GR55 Z6AF</p> <p><i>Transaction description:</i> Trial balance for Ledger 95</p> <p><i>Accounting periods to be analyzed:</i> 0 – current, inception to date</p> <p><i>Other selection criteria:</i> SGL Accounts</p> <p><i>Analysis/review procedure to be performed:</i> Validate that amounts recorded in the general ledger by Treasury Account Symbol are consistent with amounts in the approved SF132 (in lieu of approved SF132s the amounts authorized by OMB in the Annual CR Bulletin) as follows:</p> <ul style="list-style-type: none">-Accounts 4119, 1090.0000, 1010.4119 and 1010.4395 are consistent with line 1100 or line 1134 (OMB CR Bulletin in lieu of a SF-132)-Accounts 4170, 4190, 3102, and 3103, 1010.3102 and 1010.3103 are consistent with lines 1010, 1011, 1120, 1121, 1060-Accounts 4392, 4393, 3106, and 1010.3106 are consistent with line 1130 <p><u>Standards:</u> Amounts recorded in SAP should equal amounts approved for spending.</p> |

Thresholds for differences/exceptions:

Month end: Difference between approved SF-132 specific line totals and SAP appropriation balances: \$0

Quarter end: Difference between approved SF-132 specific line totals and SAP appropriation balances: \$0

Year end: Difference between approved SF-132 specific line totals and SAP appropriation balances: \$0

| Data Analysis Branch Chief | | | | |
|---------------------------------------|--|---------------------|--|---------------|
| Approvers Name | | Approvers Signature | | Date Approved |
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| Center Deputy Chief Financial Officer | | | | |
| Approvers Title (incl. Center) | | Approvers Signature | | Date Approved |
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