

ACITS3 TASK ORDER FORM

PART I - TASK INFORMATION

Contract No.: NNA13AB88C		Contract Title: Ames Consolidated Information Technology Services (ACITS 3) Contract		
Date: 10/23/13		Task Title: NASA OCIO Security Operations Center (SOC)		
Task Order No. I03	Task Mod No. Original	Service Request No.	Customer Code Code IO	SOW Reference C.3.1.2
TASK REQUESTER EMAIL: (b) (6)		NAME: Kenneth Freeman		PHONE: (b) (6)
FINANCIAL MANAGER EMAIL: (b) (6)		NAME: Rosatina Chan		PHONE: (b) (6)
COMPUTER SECURITY OFFICER EMAIL: (b) (6)		NAME: Matthew Linton		PHONE: (b) (6)
TASK PREVIOUSLY COVERED BY ANOTHER CONTRACT OTHER THAN PREDECESSOR TO INCUMBENT? (If YES, provide in SOW) NO				
DOES THE TASK REQUIRE ACCESS TO GOVERNMENT DATABASES? (If YES, indicate in SOW) YES				
SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC) DOES THE TASK INCLUDE EIT ITEMS (Please review the EITAC documentation) No, the task does not include EITAC items. Upon receipt of this task order request, the contractor shall review the task requirement(s) and inform the Government, as part of its task order/modification response, any discrepancies between standards initially cited and those the contractor proposes to deliver to the Government. Examples of discrepancies include ODCs for which some other standard might be or become applicable and, as a result, require citation in the task order, as well as any cited standards that the contractor believes is not applicable (provide rationale). Note: If, by mistake, the task, including and ODC of the task, should not meet an applicable standard not cited by the requester, it is the requester, not the contractor who is a fault; and the requester must find a way (e.g., by modifying the task request) to bring the task into compliance. In such cases, the requester shall complete a revised ARC form 789 (or equivalent) before the task order/modification is approved.				
GOVERNMENT FURNISHED EQUIPMENT (GFE) Government will provide all appropriate equipment and software necessary for the performance of this task unless otherwise noted in this task order. The contractor in accordance with the contract can acquire equipment not presently available as GFE. Equipment identified as task unique will be expensed to the task in accordance with ACITS3 accounting policy, and will be defined as GFE in the Government inventory. All other equipment purchases will be depreciated and be contractor property. The contractor shall follow NASA Ames rules regarding movement and assignment of government owned equipment and ODIN supplied equipment and provide information upon request for the following: Property Assignments, Property Location, and Unused Equipment.				
AFFIRMATIVE PROCUREMENT (See http://www.epa.gov/cpg/products.htm) The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists. - AND - They meet the minimum recycled/recovered content.				
TASK DESCRIPTION - STATEMENT OF WORK - REQUIREMENTS Please enter this information on pages 2 and 3.				
COTR SIGNATURE: KIRSTEN NAGEL		CO SIGNATURE: ANJENETTE CONTRERAS-RODRIGUEZ		

PART 2 - TASK ORDER PLAN PROPOSAL AND APPROVAL SUMMARY

CATEGORIES	CURRENT REQUEST	PRIOR CUMULATIVE ESTIMATE WITHOUT CURRENT REQUEST	TOTAL CUMULATIVE TASK ESTIMATE
Labor Hours:	(b) (4)		
Labor:			
ODC Subcontracting:			
ODC Material:			
ODC Travel:			
ODC Training:			
Program Mgt Cost:			
Fee:			
Totals:			

APPROVED BY	Signature and Date	Email Address	Phone
1. TECH AREA MGR.:	(b) (6), (b) (4) 11/26/2013	(b) (6), (b) (4)	(b) (6), (b) (4)
2. BUSINESS MGR.:	(b) (6), (b) (4) 11/27/2013	(b) (6), (b) (4)	
3. PROGRAM MGR.:	(b) (6), (b) (4) 11/26/2013	(b) (6), (b) (4)	
4. TASK REQUESTER:	KENNETH FREEMAN 11/29/2013	(b) (6)	(b) (6)
5. DIVISION LEVEL:	RAYMOND OBRIEN 11/29/2013	(b) (6)	
6. COTR:	KIRSTEN NAGEL 11/29/2013	(b) (6)	
7. CO:	ANJENETTE CONTRERAS-RODRIGUEZ		

ACITS3 TASK ORDER FORM (Continued)

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PRICING Cost Plus Fixed Price		FUNDING LEVEL TASK LEVEL		
TASK DESCRIPTION - STATEMENT OF WORK REQUIREMENTS				
Introduction				
Protecting NASA’s data and information systems is of paramount importance to the agency.				
		(b) (7)(C), (b) (7)(E)		
(b) (7)(C), (b) (7)(E)				

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SPECIFIC DELIVERABLES AND DELIVERABLE DATES

No.	Type of Deliverable	Description of Deliverable (b) (7)(C), (b) (7)(E)	Date Required
1	Schedule		
2	Schedule		
3	Schedule		
4	Schedule		
5	Schedule		
6	Schedule		
7	Performance		
8	Performance		
9	Schedule		
10	Schedule		
11	Performance		
12	Schedule		
13	Schedule		
14	Schedule		
15	Performance		
16	Schedule		
17	Schedule		
18	Schedule		
19	Schedule		
20	Schedule		
21	Schedule		
22	Schedule		
1	Schedule		
2	Schedule		
3	Schedule		
4	Schedule		
5	Schedule		
6	Schedule		
7	Schedule		
8	Schedule		
9	Schedule		
10	Schedule		
11	Schedule		
12	Schedule		
13	Schedule		
14	Schedule		
15	Schedule		

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No.	Type of Deliverable	Description of Deliverable (b) (7)(C), (b) (7)(E)			Date Required
16	Schedule				
17	Schedule				
18	Performance				
19	Schedule				
20	Schedule				
21	Schedule				11/22/2013
22	Schedule				01/24/2014
23	Schedule				03/28/2014
24	Schedule				01/17/2014
25	Schedule				02/28/2014
26	Schedule				11/15/2013
27	Schedule				12/13/2013
28	Schedule				02/21/2014
29	Schedule				12/13/2013
30	Schedule				01/17/2014
31	Schedule				11/22/2013
32	Schedule				12/06/2013
33	Schedule				12/13/2013
34	Schedule				01/31/2014
35	Schedule				01/17/2014
36	Schedule				11/29/2013
37	Schedule				11/22/2013
38	Schedule				01/31/2014
39	Schedule				02/25/2014
40	Schedule				11/22/2013
41	Schedule				12/20/2013
42	Schedule				01/24/2014
43	Schedule				11/15/2013
44	Schedule				11/22/2013
45	Schedule				01/10/2014
46	Schedule				11/22/2013
47	Schedule				01/24/2014
48	Schedule				11/22/2013
49	Schedule	01/10/2014			
50	Schedule	12/13/2013			
51	Schedule	02/28/2014			
52	Schedule	11/29/2013			
53	Performance				

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No.	Type of Deliverable	Description of Deliverable	Date Required
54	Performance	(b) (7)(C), (b) (7)(E)	
55	Schedule		02/14/2014
56	Performance		
57	Schedule		12/27/2013
58	Schedule		12/27/2013
59	Schedule		02/28/2014
60	Schedule		12/20/2013
61	Schedule		02/28/2014

TRAVEL, TRAINING AND MATERIALS REQUIREMENTS

No.	Type of Requirement	Description	Date Required
1	Travel	(b) (7)(C), (b) (7)(E)	11/30/2013
2	Travel		12/20/2013
3	Travel		03/28/2014
4	Material		
5	Training		
6	Travel		01/24/2014
7	Travel		02/14/2014
8	Travel		12/20/2013
9			
10			
11			
12			

ACITS3 TASK ORDER FORM (Continued)

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WORK BREAKDOWN STRUCTURE (WBS) CHARGE POINTS

[illegible]

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IT SECURITY REQUIREMENTS

Consistent with NPG 2810.1, the specific IT Security requirements to be delegated to the contractor, under this ACITS3 task are as follows:
(Please address the following topics/questions, if applicable, concerning the intended task).

a. This Task's activities have been identified as being covered under an organizational IT Security Plan. This Task does not support applications that have been designated as a "Special Management Attention" applications. If "Special Management Attention" applications do exist please describe:

b. Periodic reviews of IT Security measures are necessary. What is the role of the ACITS3 contractor under this ACITS3 Task in areas such as review of user accounts, account management, data backup and restoration, use of warning banner, use of encryption, vulnerability scanning, and security tools?
 Please describe as appropriate:

Task must execute all activities described in System Security Plan.

c. Typically, the Task will not be involved with activities that require compliance with NASA's NPG 2810.1 and Ames' APG 2410.1 that define the requirements for reuse, reassignment or accessing of IT assets and/or their release for repair; if such an activity does occur, the Task Requester will be contacted to identify the civil servant who will have oversight and approval for reuse, reassignment or accessing of IT assets and/or their release for repair associated with this task.

d. The Task personnel are trained in NASA's and Ames' policies and procedures relating to IT Security and will participate in the required annually IT security training to maintain proficiency. There are no specialized security training requirements associated with this task.
 If appropriate, specialized training requirements are described as follows:

(b) (7)(C), (b) (7)(E)

f. There are other IT Security requirements associated with this ACITS3 Task.

If appropriate they are described as follows:

(b) (7)(C), (b) (7)(E)

g. There are specific IT Security Deliverables associated with this ACITS3 Task.

If appropriate they are as follows:

- ☒ IT Risk Assessment
- ☒ IT Security Plan
- ☒ IT Contingency Plan
- ☒ IT Security Vulnerability Test Results
- ☒ Results of periodic IT Security Reviews
- ☒ Other documentation as follows: Report of status of IT Security Plan, Contingency Plan, and Risk Assessment of critical services provided by Code I

h. In the event of an IT Security Incident associated with systems and data under this Task, the Ames Chief Information Security Official, the Security Operations Center (SOC), and the Task Requester will be notified immediately by the contractor. In order to ensure full coordination, the following individuals will also be notified in the event of an IT Security Incident:

System Owner (Responsible for the applicable IT Security Plan)

Name: Kenneth Freeman Phone: (b) (6)

Organization's Computer Security Official

Name: Chris Ishisoko Phone: (b) (6)

Alternate System Owner

Name: John Wang Phone: (b) (6)