March 30, 2016

TO: Officials-in-Charge of Headquarters Offices
                Directors, NASA Centers

FROM: Associate Administrator

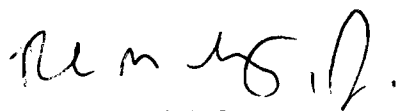SUBJECT: NAPA Review of NASA's Foreign National Access Management

As senior leaders, I know that each of you places a high priority on protecting sensitive data and ensuring that it is not compromised. Our Foreign National Access Management (FNAM) Program is critical to safeguarding sensitive information.

NASA established the FNAM Program, in March of 2014, as the primary vehicle for strengthening how the Agency manages foreign national access to NASA facilities. This program, established under the Office of Protective Services (OPS), is a collaboration between OPS and the Office of International and Interagency Relations and the Office of the Chief Information Officer. Through a risk based approach, the FNAM Program effected changes that increased security and realized efficiencies.

In February 2016, the National Academy of Public Administration (NAPA) conducted an assessment of NASA's progress toward meeting the 27 recommendations of the 2014 NAPA Independent Review of Foreign National Access Management at NASA. The review evaluated the actions taken by NASA and our effectiveness in meeting the intent of the 2014 NAPA report recommendations in the areas of Foreign National Access (physical and logical), Information Technology (IT) Security, Counterintelligence, Export Control, and Organizational and Functional Relationships. NASA has completed actions on 22 of the 27 recommendations and continues to execute multi-year plans to address the remaining recommendations.

In its review, NAPA recognized NASA fully embraced the recommendations from the 2014 Report and continues to focus on strengthening the FNAM Program through future enhancements. NASA has committed significant resources to ensure the continued success of the FNAM Program and its components, including Export Control, Counterintelligence, and Information Technology Security. The 2016 NAPA Review is enclosed and will be posted on the NASA Reports Web site and the FNAM Program Web site.

NASA remains fully committed to a robust FNAM Program, and, with your help and support, this will remain a high priority for the Agency. Thanks for your continued commitment to this effort.

Robert M. Lightfoot, Jr.

Enclosure